

CHILD PROTECTION ACCOUNTABILITY COMMISSION

Non-Academic Education Committee

Tuesday, June 5, 2018

Capital School District Office Board Room

Meeting: The Child Protection Accountability Commission (CPAC) Non-Academic Education Committee was called to order at 9:07 a.m. on June 5, 2018 at Capital School District Board Room with a motion made by Michle Yingling and seconded by Brian Moore.

Attendees:

Karen DeRasmo, Prevent Child Abuse DE
Susan Haberstroh, DOE
Brian Moore, DOE
Deb Stevens, DSEA
Kellie Turner, Prevent Child Abuse Delaware

Tania Culley, Office of Child Advocate
Tammy Croce, DASA
Al Volpe, Appoquinimink School District
Michele Yingling, DSCYF

Agenda Topics

- I. Welcome and Introductions:** Everyone was welcomed to the meeting. Tammy Croce asked everyone to review the agenda and asked if there were any additions or changes to the agenda. No changes were presented to the committee.
- II. Approval of meeting minutes:** Tammy Croce asked for the committee members to review the meeting minutes. Brian Moore made a motion and was seconded by Al Volpe to accept the meeting minutes with a correction on page 3, II c changing self-ratification to self-radicalization. Motion passed with change.
- III. Update from small working groups:**
 - a. Teen Dating Violence and Sexual Assault Training:** Brian Moore reported he and Maureen Monagle are working with EDtv on the production of six modules. They should begin production shortly and all work should be completed by July 30th, with an estimated cost of \$4,000. The modules currently being produced are the supplemental modules and should be available by the end of September to early October, 2018. The three new modules will be twenty minutes long and topics will be investigations, interview techniques, and third topic Brian is not positive of yet. The current teen dating violence module of 1-hour long is still available. With the new modules, the required 2-hours over three years will be met. Tammy Croce stated it will be very important any information sent out to LEAs be communicated

clearly that any new administrators, school nurses, counselors, serving grades 7-12 receive 2-hours within 1 year of employment in such positions.

- b. Bullying and Gang Activity Awareness: Brian Moore reported he is working with EDtv on the production of three new twenty minute modules. The new module topics will be; Hybrid Youth Gang Awareness, Online Gang Recruiting and Signs of Self-Radicalization, and Juvenile Sex Trafficking Awareness. The current one-hour online training will still be available. All public school employees must have 3-hours over three years of training. The current plan is to roll out new updates every year.
- c. Child Abuse and Child Safety Training: Michele Yingling reported the working group has prepared a handout of the four programs they would like to recommend for the LEAs to use for the educational programming within the districts/charters. All four of the programs listed on the handout meet the minimum requirements outlined in 14 Del. C §4163; however, B.E. S.M.A.R.T better fulfills the requirements. LEAs can chose to use any of the programs or a mixture of the programs listed on the handout. Tania Culley stated that the working group will also be creating a standard parent letter following the PCad design. The parent letter will be e-mailed out to the committee before the July 18th CPAC Education Committee meeting.

Susan Haberstroh stated it is imperative since there is no fiscal note tied to this piece of legislation, CPAC does its due diligence in communicating to the LEAs the cost with each of the programs so LEAs can wisely chose the educational programming best suited for their needs. Tania Culley stated that because of the differences in the districts/schools and their needs, it will be difficult to communicate the cost. Karen DeRasmo stated, maybe it is best to disclose on the handout what is included in the kits, consumable to be purchased each year, and how many supplies are included for how many students. For the purpose of CPAC, Kids in the Know can serve Pre-K students because the “K” programming can be used for “Pre-K”. The Second Step program can serve 6th grade because the 5th grade programming can be used for 6th grade.

Discussion was held about adding the on line training required for educators that is needed to become a trainer for the programming to the handout. This information is important, so LEAs can use the information to assist in making an informed decision.

Discussion was held on how to communicate and inform the LEAs on the four programs that are approved for the educational programming. Options were to add an information session onto the Teaching and Learning CADRE meeting, hold separate information sessions, include it with human resources meetings, or include it with other Department of Education meetings. Susan Haberstroh stated clearly that this is just not a department function and it needs to be communicated clearly that the department is not making the LEAs met this requirement. Tammy Croce

stated there were several state agencies that had a part into this legislation. It was decided the best avenue to communicate this information was to hold a CPAC Non-Academic Training Workshop with two sessions. One session from 9 until 12 and the other session from 1 until 4. Al Volpe stated that from a district stand point he would probably bring four to five people from his district. It was decided that Collette would not be big enough to hold the workshop. Tammy Croce stated at the workshop it should be discussed if there are federal funds, state funds, or other resources that LEAs can use to assist with the cost. Discussion was also held on having the four vendors come and setup booths so that the LEAs can see the products. Discussion was held on possible dates and it was decided to stay away from September 6th, 12th, and any dates close to September 30th because of unit count.

Child Abuse and child safety awareness, prevention, detection and reporting is required for all public school employees and they must take 3-hours over three years. Any new school employee must take 1-hour of child abuse detection and reporting with 30-days of employment, unless the school employee received such training within the last year. The first hour is the Child Abuse Detection reporting. The next 2-hours will be Stewards of Children and new this year will be the Compassionate Schools. Brian Moore stated it would be good to add the links onto his website.

Deb Stevens asked if an employee goes to a sex trafficking professional development conference who approves which bucket of hours this applies to. Discussion was held on this topic and it was decided the employer would decide which bucket of hours it would be applied to.

Motion was made by Tania Culley and seconded by Deb Stevens to approve the recommendation of the four programs by the Child Abuse and Child Safety working group to be taken to the CPAC Education Committee on July 18th.

- d. Suicide Prevention: Brian Moore reported the train the trainer is scheduled for this summer. Deb Stevens asked if it was still necessary for individuals to provide personal information. Deb said if the information was still necessary maybe the vendor should let the individuals know why they need this information. Susan Haberstroh stated that the vendor may not be able to add why they need this information to the program; however, Brian Moore stated we could possibly add that information into PDMS.
- e. Flexible Training: Deb Stevens stated that she and Michele Marinucci met and they had a power point to show; however, Michele had the presentation and was unable to attend the meeting. Deb Stevens stated that she will e-mail the presentation to Linda Sullivan for it to be distributed to the committee members. However, all

public school employees must have 2-hours over three years in flexible training. See attached power point presentation for trainings.

Brian Moore stated that this information would be good to add to his website page.

Susan Haberstroh asked on the poverty simulator training, would Missouri Community Action Network come to the State of Delaware and do a training to train the trainers and if so what would the cost be. Deb Stevens stated she did not know but would ask.

Discussion was held on flexible training and what counts for flexible training and who approves the choses. It was agreed upon that the hours must relate back to one of the topic areas; however, the district signs off on the certificate hours.

IV. Other updates/discussion:

- a. Tracking Process: Susan Haberstroh stated that a committee is working on trying to figure out a way to best assist the LEAs with tracking; who has completed which requirements with the current resources available. Currently for Suicide Prevention training, because that is the only training required on an annual basis John McClenney at DOE mass enrolls everyone. With the other courses everyone would have to self-enroll. The other issue is if an LEA holds a face-to-face training how to account for those trainings. Another meeting is being held with Department of Education technology staff on June 5th to brainstorm on the issue. Tammy Croce stated that this really is an employer issue and does it end up that they handle it with Component IV or with a database spreadsheet.

Deb Stevens asked if someone takes a training can it also be counted for clock hours. Susan Haberstroh stated that would be a question for certification department.

- b. Messaging: Tammy Croce stated she believes a lot of this will take care of itself. Brian Moore said if he puts all of the trainings on his website this will help with all of the requirements and options located in one spot. The information/training session in September will help communicate the message. Tania Culley stated they will add the link to Brian Moore's website to the parent's letter.

V. Public Comment: None

VI. Future meeting dates

- a. August 27, from 1 – 4:00, Collette Conference Room B

Other meetings: CPAC Education Committee – July 18th, 2018 – 1:00pm to 3:30 Collette

Full CPAC Commission meeting – August 8, 2018 – 9:00am – 12:00pm – NCCCH

A motion was made by Karen DeRasmo and seconded by Michele Yingling to adjourn the meeting at 11:14 a.m.